



**FRONT RANGE  
COMMUNITY COLLEGE**

**ONE > YOUR  
FOCUS SUCCESS**

Boulder County Campus 303-678-3722  
 Larimer Campus 970-226-2500  
 Westminster Campus 303-404-5000  
[www.frontrange.edu](http://www.frontrange.edu)



**ONE > YOUR  
FOCUS SUCCESS**

**FRONT RANGE  
COMMUNITY COLLEGE**

**GET READY  
FOR A  
GREAT CAREER IN  
BUSINESS**

**WANT TO  
LAUNCH A CAREER IN  
BUSINESS?  
WE'RE YOUR  
ROCKET BOOSTER.**

**Hundreds of good-paying jobs are waiting for graduates and trained applicants**

You may think it's a small world, but the world of business keeps getting bigger and bigger. An Economic Modeling Specialists Inc. analysis forecasts more than 9,000 business-related job openings a year in Colorado alone. Forecasts from the Colorado Department of Labor and Employment (see accompanying chart) support this analysis. So the bottom line is, if you want one of those jobs, get the foundation you need at Front Range Community College.

- An Associate of Arts (A.A.) degree in Business for Transfer lets you explore the world of business before targeting a specific area for your bachelor's degree.
- An Associate of Applied Science (A.A.S.) degree in Business will help you get to work more quickly.

**INSTRUCTOR PROFILE**

**John McDougall**



John brings into the classroom his experiences as a financial analyst and broker for a financial services company, a retired Army officer with 28 years of active and Reserve duty, and a manufacturing manager for a producer of high-speed microchips. These experiences also make him a faculty leader, serving as chair of the Business and Information Technology Department at the Boulder County Campus. He has a bachelor's degree

in economics from Rutgers University and an M.B.A. from Boston University. John combines his vast experience with a love for teaching, the past 12 years at FRCC. "Teaching is a real production multiplier for business," he says. "Business needs an educated workforce. Education and training are clearly the future."

**Selected Jobs in Business<sup>1</sup>**

	Openings per year <sup>2</sup>	Median Salary <sup>2</sup>
Marketing Research Analyst	177	\$68,901/year
Accountant	831	\$59,879/year
Human Resources Assistant	42	\$37,068/year
Human Resources Specialist	120	\$61,624/year
Financial Analyst	128	\$67,673/year
First-Line Manager (office setting)	418	\$48,364/year
Sales Agents (financial services)	215	\$47,897/year
Sales Rep (technical/scientific)	277	\$73,012/year
Sales rep (non-technical)	765	\$51,423/year

<sup>1</sup>Possible jobs for transfer students who earn bachelor's degree

<sup>2</sup>Colorado Department of Labor and Employment Occupational Employment Statistics Survey (2008; latest data available)

**A career in business could be just right for you.**

- Do you like numbers? Focus on accounting.
- Do you like to work with a team or one-on-one, person-to-person? Hone your human resources and management skills.
- Do you like research? Study marketing.
- Do you have an entrepreneurial streak? Start your own business.

If you have an Associate of Arts (A.A.) degree in Business for Transfer from Front Range Community College, you will have a grasp of the "big picture" of business, so you are ready to choose your major – for example, accounting, finance, human resources management, management, or marketing – and transfer to a four-year college or university.

An Associate of Applied Science (A.A.S.) degree in Business puts you in the workforce quickly. In addition to an overview of business classes, you can choose electives in a specific field that interests you: Accounting, Business, Computer Information Systems, Computer Science, Computer Networking, Computer Web, Finance, Management, or Marketing. Be as specific as you want in a field, or sample across the spectrum.

# STUDY BUSINESS IN FOREIGN COUNTRIES

## Want to get started even faster?

Choose a certificate under the A.A.S. in Business:

- Business Specialization
- International Business Basics
- Management Basics
- Marketing Basics
- Small Business Management Basics

### INSTRUCTOR PROFILE SeonAh Kendall



SeonAh and her husband owned a business, so SeonAh (pronounced like "sauna") starting taking accounting courses at FRCC to better understand what they were seeing in financial reports. She fell in love with the subject and was inspired by her instructor. So, while balancing family life and a family business, SeonAh pursued her passion. It took 10 years to reach one goal – a bachelor's in

business administration with a concentration in accounting from Colorado State University. Once this goal was met, however, it took just 18 months to earn a Master of Science in business administration, with certificates in tax accounting and finance, also from CSU. SeonAh is program director for Business at the Larimer Campus. Real-life business experience helps in the classroom. "When I teach," SeonAh says, "I can tell my business classes that these concepts apply to real life. I've applied them myself."

### INSTRUCTOR PROFILE Cheryl Barnes



Cheryl is a believer in hands-on learning. Thus, she oversaw the installation of a laser engraving shop at the Westminster Campus so students can get real-world experience running a business. She learned about hands-on learning while earning her M.B.A. at the University of Notre Dame where students would work on projects brought to them by businesses in South Bend. Cheryl

graduated Indiana University with a double major of journalism and psychology and started volunteering for a cable television station. She advanced to a staff position and then worked for a network station as a reporter. She also worked in corporate public relations for Upjohn, a pharmaceutical company. Eventually, however, she had a teaching career in mind. "I always had a passion and interest in teaching," she says, "and FRCC is a perfect environment for that."

## Travel abroad

Every year FRCC business students, no matter their degree program, can travel abroad. So keep your passport ready. Previous trips have allowed students to study business practices in Italy and China.

## Learn from the best instructors in the business

They've worked in the business world. And now they want to teach. They have stories to tell that help make their subjects real and exciting. You can expect to learn a lot and have a great time doing it in small classes where you get lots of personal interaction.

### STUDENT PROFILE Olivia Gittens



Olivia's entrepreneurial spirit blossomed at FRCC. "I've always had a passion for flipping houses," she says. "I want to start my own business. I want to reach her goals, Olivia enrolled at FRCC and plans to transfer to the Leeds School of Business at the University of Colorado. Thanks to the practical experience business students at FRCC get in running a laser engraver,

Olivia has started a business. You & Me Giving a Helping Hand engraves ID tags for causes. Proceeds have gone to Haiti relief, Doctors Without Borders, and the Susan G. Komen Foundation. A line of T-shirts is planned. "My business started as a class project," Olivia says, "but after the semester was over, I thought I could help a lot of people. This business also is a good learning opportunity for when I start other businesses."



### STUDENT PROFILE Bill Killen



A former pressman for the Denver metro newspapers, Bill was looking to "retool" for a second career. He came to FRCC with a plan to transfer to Regis University for a bachelor's degree in human resources management. He was co-enrolled at FRCC and Regis to take advantage of FRCC transfer courses "for obvious economic reasons," he says. Bill spearheaded the organization of a Society for Human Resources

Management chapter at FRCC, which was an opportunity to refine further his leadership skills. He enjoys interaction with younger students, too. "It's neat how I've been received," he says. With degree in hand, Bill plans to become a human resources professional for a corporation.

## GET STARTED!

### Contact John McDougall

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FRCC-Boulder County Campus

### Judy Stencel

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FRCC-Westminster Campus

### FRCC-Boulder County Campus

2190 Miller Drive  
Longmont, CO 80501

### FRCC-Larimer Campus (Fort Collins)

4616 S. Shields St.  
Fort Collins, CO 80526

### FRCC-Westminster Campus

3645 W. 112th Ave.  
Westminster, CO 80031

Go to [www.frontrange.edu/business](http://www.frontrange.edu/business)

## FRCC provides what you need for a future in business

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## Course requirements for a degree in **Business**



## Associate of Arts in Business for Transfer

Required Business Courses	Credits
ACC 121 Principles of Accounting I	4
ACC 122 Principles of Accounting II	4
BUS 115 Introduction to Business	3
BUS 216 Legal Environment of Business	3
BUS 217 Business Communication and Report Writing	3
BUS 226 Business Statistics	3
<b>Total Required Business Credits</b>	<b>20</b>
Required General Education Courses	Credits
ECO 201 Principles of Macroeconomics (GT-SS1)	3
ECO 202 Principles of Microeconomics (GT-SS1)	3
ENG 121 English Composition I (GT-CO1)	3
ENG 122 English Composition II (GT-CO2)	3
MAT 121 College Algebra (GT-MA1)	4
(or MAT 123 Finite Mathematics)	
MAT 125 Survey of Calculus (GT-MA1) (or higher calculus courses)	
MAT 201, MAT 202, MAT 203, MAT 204)	4
COM 115 Public Speaking	3
Arts and Humanities** (courses must be from 2 different	
GT categories: AH1, AH2, AH3, AH4)	6
History**	3
Science**	8
<b>Total Required General Education Credits</b>	<b>40</b>
<b>Total Required Credits for AA Degree</b>	<b>60</b>

Note: \*\*Courses must be selected from the State Guaranteed Transfer Course List. Credit earned through prior learning, Advanced Placement, International Baccalaureate, articulation, military, corporate, challenge exam, portfolio credit, substations, independent study, correspondence courses, CLEP and other tested-only credit may not apply and will invalidate the guaranteed transfer of A.A. and A.S. degrees. The institution to which a student transfers will evaluate these credits according to its own policies.

## Associate of Applied Science in Business

Required Major Courses	Credits
ACC 121 Principles of Accounting I	4
BUS 115 Introduction to Business	3
BUS 216 Legal Environment of Business	3
BUS 217 Business Communication and Report Writing	3
BUS 226 Business Statistics	3
BUS 289 Capstone (final semester)	2
MAN 226 Principles of Management	3
MAR 216 Principles of Marketing	3
Electives: CIS	3
Electives: ACC, BUS, CIS, CSC, CNG, CWB, FIN, MAN, MAR (Faculty advisor approval required before course enrollment)	18
<b>Total Required Major Credits</b>	<b>45</b>
Required General Education Courses	Credits
ECO 201 Principles of Macroeconomics (or ECO 202 Principles of Microeconomics)	3
ENG 121 English Composition I (or ENG 131 Technical Writing)	3
MAT 121 College Algebra (GT-MA1)	4
PHI 205 Business Ethics	3
Science Elective **	3
<b>Total Required General Education Credits</b>	<b>16</b>
<b>Total Required Credits for AAS Degree</b>	<b>61</b>

Note: \*\* Electives must be selected from the Approved General Education Electives List for the A.A.S. degree.

## Certificates in Business

### Business Specialization

Required Courses	Credits
BUS 115 Introduction to Business	3
BUS 203 Introduction to International Business	3
MAR 240 International Marketing	3
<b>Total Required Credits for Certificate</b>	<b>9</b>

### International Business Basics

Required Courses	Credits
BUS 115 Introduction to Business	3
BUS 203 Introduction to International Business	3
MAR 240 International Marketing	3
<b>Total Required Credits for Certificate</b>	<b>9</b>

### Management Basics

Required Courses	Credits
BUS 115 Introduction to Business	3
BUS 217 Business Communication and Report Writing	3
MAN 226 Principles of Management	3
<b>Total Required Credits for Certificate</b>	<b>9</b>

### Marketing Basics

Required Courses	Credits
MAR 111 Principles of Sales	3
MAR 216 Principles of Marketing	3
MAR 220 Principles of Advertising	3
<b>Total Required Credits for Certificate</b>	<b>9</b>

### Small Business Management Basics

Required Courses	Credits
BUS 115 Introduction to Business	3
MAN 216 Small Business Management	3
MAR 216 Principles of Marketing	3
<b>Total Required Credits for Certificate</b>	<b>9</b>