Paralegal Studies - Associate of Applied Science Degree

Code: F_AAS_PAR Campus: Larimer, Westminster, Online

This degree is designed for individuals who are seeking a career in the legal profession as a legal assistant/paralegal. Paralegals work under the supervision of an attorney and their work includes preparing legal documents, researching and compiling information, and communicating with clients. Paralegals are not authorized to practice law under any circumstances. Excellent written and oral communication skills, as well as computer literacy skills, are important to the paralegal. This program allows for technical training in the paralegal field and to work effectively with computers and legal research.

Courses in this program are offered online and in the classroom. Classroom courses are offered at both the Westminster and Larimer campuses. Classes are offered Fall, Spring and Summer semesters. Students must be computer literate and knowledgeable about the internet.

In addition, the program provides the opportunity for students and current paralegals who wish to upgrade existing job skills or those who are seeking a career change.

Assessment testing is required for all students. Students who place into ENG 121 or above and MAT 050 or above may begin this program of study. Students scoring below this level should consult with a faculty member before registering for courses in this program of study.

All courses in the degree and certificates must be completed with a "C" or above to graduate.

REQUIRED COURSES	***CREDITS***
PAR 115 Introduction to Law	3
PAR 116 Torts	3
PAR 118 Contracts	3
PAR 125 Property Law	3
PAR 127 Legal Ethics	3
PAR 201 Civil Litigation	3
PAR 206 Business Organizations	3
PAR 211 Legal Research	3
PAR 212 Legal Writing	3
PAR 219 E-Discovery and Litigation Technology	3
PAR 289 Capstone	3
Total Required Credits	***33***

REQUIRED COURSES	***CREDITS***
Select 9 credits from the following:	
PAR 117 Family Law	3
PAR 126 Administrative Law	3
PAR 202 Evidence	3
PAR 205 Criminal Law	3
PAR 208 Probate and Estates	3
PAR 216 Employment Law	3
PAR 228 Intellectual Property	3
Total Required Elective Credits	***9***

REQUIRED GENERAL EDUCATION COURSES	***CREDITS***
COM 115 Public Speaking	3
ENG 121 English Composition I	3
ENG 122 English Composition II	3
MAT 107 Career Mathematics *(or higher MAT course)*	3
POS 111 American Government	3
Natural & Physical Sciences or Arts and Humanities elective selected from the GT courses	3
Total Required General Education Credits	***18***
Total Required Credits for AAS Degree	**60**

GAINFUL EMPLOYMENT DISCLOSURE INFORMATION

The U.S. Department of Education requires colleges to disclose a variety of information for any financial-aid-eligible program that "prepares students for gainful employment in a recognized occupation." The information provided here is the best available to us but represents one year's

data only. We hope that this information is helpful to our current students and to prospective students as they make their career and educational choices. For more Gainful Employment information, please go to the FRCC website: www.frontrange.edu/GainfulEmployment.

Paralegal Studies - Certificate

Legal Assistant Certificate

Code: F_CER_LGA2 Campus: Larimer, Westminster, Online

This certificate is designed for individuals who are seeking a career in the legal profession as a legal assistant/paralegal. This certificate allows for technical training in the paralegal field and to work effectively with computers and legal research. Courses in this program are offered online and in the classroom. Courses in this program are offered Fall, Spring and Summer semesters. All students enrolled in the program must be computer literate and knowledgeable about the Internet.

Assessment testing is required for all students. Students who are reading at college-level and place into CCR 093 or above and MAT 050 or above may begin this program of study. Students scoring below this level should consult with a faculty member before registering for courses in this program of study.

REQUIRED COURSES	***CREDITS***
ENG 121 English Composition I	3
PAR 115 Introduction to Law	3
PAR 201 Civil Litigation	3
PAR 206 Business Organizations	3
PAR 211 Legal Research	3
PAR 212 Legal Writing	3
PAR 219 E-Discovery and Litigation Technology	3
PAR 289 Capstone	3
Total Required Credits	***24***

REQUIRED ELECTIVE COURSES	***CREDITS***
Select 2 courses from the following:	
PAR 116 Torts	3
PAR 117 Family Law	3
PAR 118 Contracts	3
PAR 125 Property Law	3
PAR 126 Administrative Law	3
PAR 127 Legal Ethics	3
PAR 202 Evidence	3
PAR 205 Criminal Law	3
PAR 208 Probate and Estates	3
PAR 209 Constitutional Law	3
PAR 216 Employment Law	3
PAR 217 Environmental Law	3
PAR 228 Intellectual Property	3
Total Required Elective Credits	***6***
Total Required Credits for Certificate	**30**