Transfer Credit Evaluation Request

Boulder County Campus
2190 Miller Drive
Longmont, CO 80501
303-678-3722
Fax: 303-678-3637
BCCAdmissions@frontrange.edu

Brighton Center
1850 E. Egbert Street
Brighton, CO 80601
303-404-5099
Fax: 303-655-1763
Frcc.brightoncenter@frontrange.edu

Larimer Campus
4616 South Shields
Fort Collins, CO 80526
970-204-8107
Fax: 970-204-8365
LCAdmissions@frontrange.edu

Westminster Campus
3645 West 112th Avenue
Westminster, CO 80031
303-404-5414
Fax: 303-404-5150
WCAdmissions@frontrange.edu

If you are not planning to earn a degree or certificate at FRCC, there is no need for your transcripts to be evaluated.*

Student Name: _____
Last Name First Name Middle Name

Previous Name on Transcripts: _____
Last Name First Name Middle Name

Student ID: _____ Phone Number: _____ Year of Birth: _____

Address: _____
Street City State Zip Code

☐ I understand that my student-assigned email is the official means of communication for FRCC. I am responsible for checking my email account via eWOLF for updates.

Please direct this request to the campus you are attending. If you plan to complete a degree or certificate program at FRCC or are using VA benefits, and wish to have transfer credits from other institutions evaluated toward that degree or certificate program:

1. You must have an Application for Admission on file at FRCC to have transfer credit evaluated and posted.
2. All applicable transcripts must be mailed to FRCC directly from the issuing institution(s). "Issued to student", hand-carried, or faxed transcripts are NOT acceptable.
3. Once your previous transcript(s) are received at FRCC, they become part of your permanent educational record. You must obtain your own copy for advising purposes. Academic advisors do not require official transcripts. You may use personal transcript copies (unofficial) for advising purposes.
4. Students must complete at least 15 credit hours at FRCC in order to earn a degree or 25% of the total required credit hours at FRCC in order to earn a certificate. Please refer to the FRCC Catalog or see an Academic Advisor for further assistance.
5. Results of your evaluation will appear on your FRCC transcript within 30 days once all transcripts have been received. Your evaluation results will also appear on your Unofficial Transcript in your eWOLF account at www.frontrange.edu. You will need your Student ID number and Password.
6. What is the Degree or Certificate you plan to obtain at FRCC? _____
   If this differs from your current program, please consult with an advisor and complete the Degree/Certificate Change Form.

☐ ***Please check here** if you are planning to use VA benefits, as you must submit all transcripts for evaluation within your first two semesters.**

Institutions forwarding Transcripts:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

_____
Student Signature

_____
Date

Update by the Office of the Registrar 2-13-2013