STYLE SHEET
APA Reference List

General Page Rules

1. Center the title (References) at the top of the page and double space before the first reference.
2. Single space within individual references, and double space between references.
3. Entries should be alphabetized by last name of the author.

    **If two references have exactly the same author, put in order of date with the oldest reference first.

    **If the same author is first in a list but the second author is different, use the second author's last name.

    **If no author, use the first word of the title.

General Individual Reference Rules

1. All references are left justified for the first line, and indented for the remaining lines of the reference.
2. When listing any title except journal titles, only capitalize the first word and words after colons or dashes in the title. Proper nouns are also capitalized. With journal names, capitalize all major words.
3. Book, newspaper, and journal names should be italicized.
4. If no date is given, use n.d.
5. Authors: Always list all author names as last name, first initial.

    **Single: Last name, First initial.

    **Double: Last name, first initial & last name, first initial.

    **Three to Six: Last name, first initial, …., …., …., & last name, first initial.

    **More than six: List first six as above, et al.

    **Organization: Use full name of organization (e.g. American Medical Association).

    **Unknown: Start reference with title before the date.

Specific Types of References

JOURNAL ARTICLES

From print source:

Authors. (Year). Title. *Name of journal, Vol*(Issue), page numbers.

Jones, B. & Smith, H. (2007). APA style makes documentation easier for college students. *Journal of College Writers, 23*(5), 135-145.

From online database:

Authors. (Year). Title. *Name of journal, Vol*(Issue). Retrieved Month Day, Year, from Name of Database.

Jones, B. & Smith, H. (2007). Effects of using APA style on writing at the college level. *Journal of American Writers, 10*(2). Retrieved January 23, 2008, from EBSCO Academic Search Premier.

From online journal (not through database):

Authors. (Year). Title. *Name of journal, Vol*(Issue). Retrieved Month Day, Year, from URL.

Jones, B. & Smith, H. (2007). Effects of using APA style on writing at the college level. *Journal of American Writers, 10*(2). Retrieved January 23, 2008, from http://www.frontrange.edu/WAC/APAstyle.

MAGAZINE ARTICLE

Author. (Year, Month). Title. *Name of magazine*, pages numbers.

Smith, H. (1996, August). Learning to create an APA reference list at community colleges. *Newsweek*, 35-37.

NEWSPAPER ARTICLE

From print:

Author. (Year, Month Day). Title. *Name of newspaper*, pp. page numbers.

White, J. (2003, November 21). APA style excites local college students while completing composition project. *New York Times*, pp. B1-B2.

From online:

Author. (Year, Month Day). Title. *Name of newspaper*. Retrieved Month Day, Year, from URL.

White, J. (2003, November 21). APA style excites local college students while completing composition project. *New York Times*. Retrieved December 4, 2203, from http://www.nytimes.com/library.

PAMPHLET BY ORGANIZATION

Name of Organization. (Year). *Title of pamphlet*. [Brochure]. City of publication: Publisher.

**Use Author if published by actual organization.

American Medical Association. (2005). *Documentation of index cases using APA style*. [Brochure]. Chicago: Author.

WEB PAGE (non-periodical)

Author. (Year). *Title*. Retrieved Month Day, Year, from URL.

Brown, B. & White, C. (2003). *Microbiology Website*. Retrieved April 3, 2004, from http://www.frontrange.edu/biology/coursewebsite.

BOOKS

With author and no editor:

Author. (Year). *Title of book*. City of Publication: Publisher.

Smith, H. (2005). *Manual of APA documentation* (2nd ed.). Denver: Frontrange Publishers.

With author and editor:

Author. (Year). *Title of book* (Name of editor, Ed.). City of Publication: Publisher.

Smith, H. (2005). *Manual of APA documentation* (J. Jones, Ed.). Denver: Frontrange Publishers.

With editor and no author:

Editors (Eds). (Year). *Title of book*. City of Publication: Publisher.

Smith, H. & Jones, J. (Eds.). (2005). *Manual of APA documentation* (2nd ed.). Denver: Frontrange Publishers.

**If not the first edition, list the edition number in parentheses behind the title of the book.

TELEVISION BROADCAST

Name of producer (Producer). (Complete date of broadcast or copyright date). *Title* [Television broadcast]. City: Studio.

Jones, B. (Producer). (2003, November 3). *The nightly news hour* [Television broadcast]. New York: Central Broadcasting Service.

MOTION PICTURE

Name of producer (Producer) & name of director (Director). (Year). *Title* [Motion Picture]. Country: Studio.

Smith, H. (Producer) & Smith, B. (Director). (2007). *Crazy Reference Writers* [Motion Picture]. United States: Paramount Pictures.

ONLINE GOVERNMENT REPORTS

From print:

Title of Agency. (Year). *Title of Report* (Publication No.). City of Publication: Publisher.

Center for Disease Control. (2003). *The most deadly diseases that face the nation today* (Publication No. 0507-A-03). New York: Jones and White Publishers, Inc.

From online access:

Title of Agency. (Year). *Title of Report* (Publication No.). Retrieved Month Day, Year, from name of website: URL.

Center for Disease Control. (2003). *The most deadly diseases that face the nation today* (Publication No. 0507-A-03). Retrieved from CDC Website: http://www.cdc.gov.

INTERVIEWS, EMAIL, PERSONAL COMMUNICATIONS

These are not listed as references on the actual reference sheet, but instead they are only documented within the paper itself.

Additional Help

Consult The Everyday Writer, an APA manual, or visit the Purdue OWL website (http://owl.english.purdue.edu/owl/resource/560/12) for a list of numerous links to APA style resources.