

\*Please refer to [www.va.gov](http://www.va.gov) for the most current policies and procedures as well as exact benefit calculation. The information provided below is subject to change at any time and according to VA regulations.



## Veteran Student Compliance Guidelines

- ✓ Veteran Services Counselors can only approve enrollment for courses that are applicable to a student's declared degree program on file at FRCC. Courses that are not within the declared program of study WILL NOT be approved for certification to the Dept. of Veteran Affairs and the student will be responsible for tuition and fees.
- ✓ The VA calculates rate of pursuit by dividing the credit hours being pursued by the number of credits considered to be full-time by the school. The resulting percentage is the student's rate of pursuit. The Chapter 33/Post 9/11 housing allowance is paid if rate of pursuit is more than 50%.
- ✓ VA regulations do not allow GI Bill certification for any developmental course that is taken online/hybrid/distance learning. Any developmental online/hybrid/distance learning course will not be certified for benefits and the student will be responsible for the payment of this class. Developmental courses can generally be identified with a course number less than 100.
- ✓ All students are required to contact their Veterans Services Counselor **every semester** to report registration, drop, or add of any class, so please plan ahead and meet with your counselor well before registration begins.
- ✓ Students are responsible for paying any tuition and fees not paid for by the VA (Chapter 33/ Post 9/11 students). Students will receive benefits ONLY for those courses applying towards their declared degree program at FRCC. If a course is not required, it will not be certified by the college and the student will not receive education benefits.
- ✓ If a student's enrollment status changes this could alter the payment the VA awards. Enrollment status changes include dropping a course, withdrawing from a course, or non-attendance. Students will be held responsible for any overpayment/underpayment that they might receive from the VA.
- ✓ If a student is placed on academic suspension, this could result in the loss of GI Bill benefits and the Veterans Administration could recoup all benefits from the entire semester. Please be aware that students will not be allowed to enroll or be certified for any courses while on academic suspension.
- ✓ All previously attended college transcripts and military transcripts, as well as a Transfer Credit Evaluation Request Form, must be received by the end of the second semester at FRCC but should be completed prior to enrollment if possible because the student is responsible for repayment of tuition, fees, and potential BAH (Basic Allowance for Housing) if a course is repeated. Student enrollment will NOT be approved or reported after two semesters.
- ✓ Hybrid courses for Post 9/11 students can be considered "distance" or online, so students should discuss the potential impact with their Veteran Services Counselor.
- ✓ If the student is charged out-of-state tuition, the VA requires FRCC to report the in-state tuition amount. Some veterans and their dependents may be eligible to receive a waiver for in-state tuition and fee charges. Eligible students must contact their campus Admissions and Records Office for the appropriate form.
- ✓ When a student receives an "F" in a course and did not attend through the last day of the term, FRCC is required to report the "Last Date Attended" to the VA. The VA may assess a debt to the student based on this information.
- ✓ When a student withdraws ("W") from a course, FRCC is required to report this to the VA and can result in a debt.

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For more questions regarding your benefits, visit [www.va.gov](http://www.va.gov) or 1-888-442-4551