FRONT RANGE COMMUNITY COLLEGE
BOULDER COUNTY CAMPUS

Enrollment Checklist

All of these steps and more information can be found at www.frontrange.edu. If at any time you have questions or need assistance, please contact the Boulder County Campus (BCC) at 303-678-3722.

If you require accommodations for a documented disability, please contact Disability Services at 303-678-3922 or Nancy.Elliott@frontrange.edu

1. Submit an Application for Admission (It's FREE!)

- ❒ Apply online at www.frontrange.edu by clicking on the green Apply Now link at the top of the page or pick up a paper application at Admissions & Records in the A-Building. A series of questions will be asked to determine your residency status. If you have questions, e-mail Admissions & Records at BCCAdmissions@frontrange.edu

Admissions & Records
Phone: 303-678-3635
Fax: 303-678-3637
bccadmissions@frontrange.edu
Administration Building

- ❒ My student ID number is S_____. ***Note: You will receive a welcome letter that will contain your Student number.***

2. Attend a Get Started Session (Daily at 1:00)

- ❒ All new FRCC students are required to attend a Get Started Session. We will review the enrollment process including assessment requirements, class registration, financial aid, programs, and more. Please stop by or contact the Boulder County Campus to find out about session times and locations. For more information visit the Advising website at www.frontrange.edu/bccadvising

Academic Advising & Career
303-678-3628
Administration Building
BCC Main Line
303-678-3722

3. Apply for Financial Assistance

- ❒ Complete the Free Application for Federal Student Aid (FAFSA) to apply for federal, state, and institutional grants, work study, and student loans at www.fafsa.gov. The priority deadline for the FAFSA is March 1 every year. Allow at least 4-6 weeks for processing. After March 1 you can still apply, but funding may be limited. Our school code when filling out the **FAFSA is 007933**.

Financial Aid
303-678- 3696
Administration Building
COF Assistance
303-678-3722

- ❒ Colorado resident? You are entitled to a state stipend for attending college! Did you check the box to apply for COF in your application? If not, sign up for the College Opportunity Fund (COF) online at www.frontrange.edu/cof. Once you apply, you'll be asked to *authorize* COF when you register for classes. ***Note: COF is not the same as federal student aid***
- ❒ Be sure to apply for scholarships! From www.frontrange.edu/scholarships. Deadlines for scholarships are typically in March & November.

4. Meet the Assessment Requirements

- ❒ Assess your current academic skill levels in reading, math, and English for placement in classes. Please note: you must bring a photo ID and your Student ID number (S#), and begin the Accuplacer exam at least 2 hours prior to closing. Visit www.frontrange.edu/assessment for hours, study guides, and more information.

Testing Center
Phone: 303-678-3647
Fax: 303-678-3650
Administration Building

*** The first time you take the Accuplacer it's free! You may qualify for an exemption to the Accuplacer if you have recent ACT or SAT scores (within the last 5 years), or meet one of the other requirements listed in the course catalog. ACT scores of English 18, Math 19, and Reading 17, or SAT scores of English 440, Reading 430, and Math 460 qualify you for exemptions. Please bring a copy of unofficial transcripts or ACT, SAT, or Accuplacer scores when you meet with an academic Advisor. ***

5. Meet with an Academic Advisor

- ❒ An advisor will help interpret your assessment results, create an educational plan, review program requirements and release the New Student hold on your account. You can make an appointment or come in for drop-in advising (*In August & January only drop-in advising is available*). Bring any documents that might be helpful (unofficial transcripts, test results, ACT/SAT scores). Always bring your photo ID for service.

Academic Advising & Career
303-678-3628
Administration Building
bcadvising@frontrange.edu

We have specialty advisors available for Veteran Services, Crisis and Stress Management, Disability Services, and Career Counseling so please make an appointment with one of these specialists if you need assistance.

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6. Log in to eWOLF (Student Account) and Activate Your FRCC E-mail

- ❒ To log in for the first time, use your S# and your 6-digit birth date (mmddyy) as the password at the eWOLF log-in screen. You will be asked to reset your password when you first log in, for security purposes. You can check email, search and register for classes, pay tuition, view financial aid status, access online courses, and more in eWOLF.

BCC Main Number
303-678-3722

24-hour Email Help
1-888-800-9198

- ❒ To set up your e-mail from eWOLF, click on the small mail envelope that says "Student Email" in the upper right-hand corner to start the activation process. Your initial password is your birth date as MonthDDYYYY (For example May011980). ***All important communications, including waitlist status, come through your student email so don't delay!*** Visit www.frontrange.edu/activateemail to print out step-by-step instructions.

7. Register for Classes

- ❒ Log-in to eWOLF and click on the "Student" tab to register for classes. Use the 5-digit CRN # in the class schedule to add a class to your schedule. If the class says "Closed" or "C", you may have the option of joining the waitlist. Notifications for open spots come through your student e-mail account. Visit www.frontrange.edu/waitlist for specific instructions on the waitlist process.

Admissions & Records
303-678-3635
Administration Building

- ❒ ***Don't forget to authorize your COF funds while on eWOLF, so that they apply toward your courses.***
  Note: May take 24-48 hours for COF to be applied to your account
- ❒ Print your schedule so you can take it with you when you buy books and to see where your classes are located.

8. Complete the Payment Process

- ❒ Full payment or first portion of deferred payment plan (FACTS) or acceptance of Financial Aid is due by close of business on payment deadline. If classes are added after this date, payments are due by the end of the next business day. If you miss the payment deadline, you may be dropped from your classes. For a list of important dates, visit www.frontrange.edu/calendar.
- ❒ You will receive a HigherOne Refund card in the mail (watch for the green envelope). Go online to activate your card and select your refund preference. For more information on the CCCS HigherOne Refund Card, please visit the Cashier's Office or call the main line at 303-678-3722.

Cashier's Office
303-404-5487

BCC Cashiers
Mondays & Thursdays
8:00 am – 12:30 pm
1:00 – 6:00 pm

9. Purchase Books & Supplies

- ❒ Bring your printed schedule to buy your books and supplies at the FRCC Bookstore in the Classroom Building. You can also order your books online through eWOLF. Access to bookstore website at www.frontrange.edu/bookstore.

BCC Bookstore
303-678-3670
Classroom Building

10. Attend New Student Orientation

- ❒ New Student Orientation is a great way to become familiar with FRCC, make friends, and begin a successful college experience. Register online at www.frontrange.edu/orientation or contact the Student Life Office.

Student Life
303-678-3742
BCC Main Line
303-678-3722

11. Get Your Wolf Card (Student ID)

- ❒ Get your official FRCC student ID card. The Wolf Card gives you access to the library, computer labs, and other services on campus in addition to discounts around town. Bring a photo ID, your current class schedule, and $5 to the Student Life Desk.

Student Life
303-678-3722
Classroom Building

- ❒ Stop in to the Student Life office to learn how you can be involved in student clubs and organizations or Student Government!

12. Attend Classes and Be Successful! (Fall classes begin August 20th)

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