



Dear Prospective Gateway to College applicant,

Thank you for your interest in the Gateway to College program at Front Range Community College.

The Gateway to College program is a unique alternative education opportunity where you can earn a high school diploma with the added benefit of receiving college credits toward a college degree or certificate.

Space in this scholarship program is limited; many applicants are competing for available slots. It is important that you read through this information carefully and follow all required steps by the deadlines. Acceptance is not guaranteed.

The Gateway to College program is funded by contracts with Adams 1 School District, Adams 12 School District, and Adams 50 School District to serve students who have dropped out of high school or are currently "at-risk" of dropping out. Please read the eligibility requirements to make sure that you meet them.

This scholarship program pays for tuition and books for all accepted students enrolled in the program. You are responsible for FRCC student fees each term they are enrolled.

In order to make sure that your application receives full consideration, please complete all written materials neatly and promptly; bring all application materials with you to the Information Session.

The first step is to attend an Information Session.

You are encouraged to invite your parent/guardian or any other supportive adult to join you at the Information Session.

You must reserve a seat for the Information Session. There are three ways to reserve a seat: you can call our information number at (303) 404-5187; call Denise Bucher at 303-404-5700; or send an email to denise.bucher@frontrange.edu.

If accepted into the program, you must be ready to begin classes on the first day of the term with the expectation of attending 100% of all classes. Late enrollments are not accepted.

We are excited that you are considering continuing your education with us.

Sincerely,

Pat Middleton, Director
Elise Hauer, Resource Specialist
Patrick Cordova, Resource Specialist

How to apply for the Gateway to College program at Front Range Community College 5-Step Application Process

Review the eligibility requirements before applying to the program to make sure that you:

- Are at least 16 years of age and not older than 20 at the time of application/by the first day of classes;
- Reside within one of the participating school district boundaries: Adams 1, Adams 12 or Adams 50;
- Are behind in high school credits and have earned no more than 75% of your high school credits (depending on district) at the time of application/by the first day of classes;
- Are able to complete requirements to receive your high school diploma by your 21st birthday. (You may remain in the Gateway to College program only until you earn a high school diploma or reach 21 years of age.)

STEP 1: COMPLETE AN APPLICATION PACKET.

- Ask your high school counselor, dean, or principal to complete the Student Referral Form.
- Complete the application packet in full, and don't forget to sign it.
- Complete the "*Permission to Release Educational Records*" form.
- Complete your written answers to the 3 essay questions.
- Request a copy of your unofficial transcripts from all high schools that you have attended and attach it to the application packet. Usually your high school counselor can give you a copy of the transcripts. If you are not currently in school, try calling the school district's Administration Office (usually found on the web).

Bring your completed application packet (including transcripts and essays) to then Information Session, drop them by our office on campus, or mail to:

Front Range Community College/Gateway to College
3645 West 112th Avenue, Campus Box 29
Westminster, CO 80031
Phone: (303) 404-5187 Fax: (303)404-5573
www.frontrange.edu/gateway

STEP 2: ATTEND A MANDATORY INFORMATION SESSION.

Make sure to reserve your place for an Information Session by: calling the Gateway to College Information Line at 303-404-5187; call Denise Bucher at 303-404-5700; or e-mail denise.bucher@frontrange.edu. Attendance at this meeting is mandatory. You cannot show up at an Information Session without reserving a place beforehand.

Bring **ALL** of your application materials to the Information Session, including:

- Application packet
- Essays
- Transcripts
- Signed forms

Encourage parents and significant others to attend the Information Session with you to learn about the benefits of the Gateway to College program.

At the Information Session you will:

- Receive detailed information on the Gateway to College program including the expectations and benefits of the program.
- Have a chance to ask questions about the program.

- Have your application materials reviewed to make sure you meet all basic eligibility requirements.
- Allow us to have a chance to meet you and learn why you are interested in this program.
- Take a preliminary reading level test.

STEP 3: ATTEND A 2-DAY EVALUATION SESSION.

After attending the Information Session, if you meet the eligibility requirements and demonstrate at least an 8th grade reading level on your preliminary reading test, you will be referred to a 3-day Evaluation Session during that same week. Each Evaluation Session will be about 2 hours long; the times will usually match the Information Session times.

These additional evaluations give you the opportunity to show us that you have the reading, writing, and math skills necessary to achieve success in a college academic environment. Evaluation Sessions require 100% attendance, and you must be on time to each session.

You will be referred to an Evaluation Session from an Information Session. You cannot attend an Evaluation Session without attending an Information Session first. It is not necessary for parents or significant others to attend the Evaluation Sessions.

STEP 4: PARTICIPATE IN AN INDIVIDUAL INTERVIEW.

At the Information Session, in addition to the Evaluation Sessions, you may also be scheduled for an Individual Interview.

If scheduled, your interview will be one-on-one with a Front Range Community College staff member. The interview will allow you to discuss any questions you have about the program. It is also our chance to get to know you in an individual setting and learn more about your strengths and your motivation.

STEP 5: SELECTION COMMITTEE REVIEW.

The Selection Committee will review all applications for the Gateway to College program. It is important that you turn in all required application materials by the deadline.

The Selection Committee will evaluate applicants based on the following factors:

- Meets the eligibility requirements.
- Has received school district approval.
- Application is complete; all application materials turned in by the deadline.
- Achieves the minimum standard scores on evaluations.
- Displays positive behavior, attitude, and participation at the Evaluation Sessions and any follow up interviews.
- Displays a commitment to completing the Gateway to College program.

You will be notified by a letter or phone call of the decision. If accepted, you will be given a letter of acceptance, your class schedule, contact information for your Resource Specialist, information about books, a student handbook, and a semester calendar.

If you do not receive a notification letter, please call us at (303) 404-5187. Do not wait until the first day of classes to check on your acceptance status. We cannot be responsible for mail not getting to you if you do not give us an accurate address and/or if you have moved since you applied.

We look forward to meeting you!

Answers to Students' Frequently Asked Questions

How does the Gateway to College program work?

Once you have been admitted, you will be enrolled in a Gateway to College learning community at the Westminster Campus of Front Range Community College. The courses in the learning community begin in the Foundation Term.

- A learning community is a group of 25 students who take all of their first term courses together in preparation for becoming successful students on the college campus.
- First term courses are reading, writing, math, college survival and success, and academic lab.
- During the first term, you earn both high school and college credit.
- You will spend 3-4 hours outside of class working on homework.

After successfully completing a Foundation Term learning community, you transition into regular college classes.

- You enroll in Front Range Community College courses and continue to earn both high school and college credit as you work towards earning your high school diploma.
- All courses after the Foundation Term are selected with the assistance of a Resource Specialist based upon your high school completion plan and educational goals.

What can I achieve in this program?

You can earn your high school diploma and earn a significant number of college credits toward a college certificate or degree.

How long would it take me to earn my high school diploma?

Most students are in the Gateway to College program for 2-3 years. The exact length of time for you to earn your diploma varies depending upon your course load, age, and credit needs. You remain in Gateway to College until you earn a diploma or turn 21. We encourage graduates of the program to continue their college studies to meet their academic goals.

Who are Gateway to College students?

Gateway to college could be appropriate if you are:

- 16 to 20 years old.
- Behind in high school credits (for age and grade level) - have fewer than 75% of your credits when you begin the program.
- Living in Adams 1, Adams 12 or Adams 50 school districts.
- Reading at an eighth grade level or higher (English proficiency).
- Able to complete your high school diploma by age 21.
- Willing to make a long term commitment (2 or more years) to work hard and complete high school and progress toward a college degree.

Gateway to College does not serve students who are doing well in high school and want to make an early transition to college. Gateway to College works exclusively with students who have not experienced success in a traditional high school and are either no longer attending or are significantly behind in credits and are unable to graduate with their peers.

What is expected of me?

You are expected to:

- Attend 100% of your classes.
- Come to class on time; be prepared with class materials; and complete all class and homework assignments.

- Spend 3-4 hours a day working on homework (outside of class time). We strongly encourage students who have a job to consider the time demands of the program.
- Adhere to all Gateway and Front Range Community College policies and procedures.

What is the cost of the program?

Gateway to College is a scholarship program. The scholarship pays for college tuition and books as long as students maintain eligibility. Gateway students are expected to pay all fees associated with your course work and college participation. Students are expected to pay approximately \$140.00 per term for Student Fees. This amount varies from semester to semester.

What kind of support will help me be successful in a college setting?

If you are accepted into the program, you will be assigned a Resource Specialist. Resource Specialists provide support and access to resources to help you in the program to be successful. Resource Specialists provide the following services:

- Transcript reviews and academic advising.
- Assistance with completing enrollment and registration.
- Referrals to resources, such as tutoring, counseling, student activities, health services, and more.
- Personal counseling and guidance including assistance with problem solving, time management, and stress management.

If I have been on an Individual Education Plan (IEP) or 504 at my high school, will I still receive the same services and support at FRCC?

If you receive Special Education Services and have an IEP or 504 in place, you will be required to participate in an IEP/504 meeting in the school district where you currently live. This meeting will involve a staff member from the FRCC Gateway to College program and will help determine if FRCC is an appropriate placement for you. We cannot guarantee that this process can be completed in time for acceptance for the term for which you are applying.

I am enrolled in high school and do not want to withdraw until I know if I have been accepted. Can I be considered for the Gateway to College program if I am still enrolled in high school?

Yes. If you are currently attending high school, please consider staying in school until you know that you have been accepted into the Gateway to College program. Remember, admission into the program is not guaranteed. Once you have been accepted in the Gateway program, your Resource Specialist will work to withdraw you from high school. You cannot be dually enrolled in the Gateway to College program and a high school or alternative education program.

How do I apply?

Please review the How to Apply for the Gateway to College program page.



Front Range Community College
Gateway to College
Application for Admission

Read the application carefully before completing. Print clearly in blue or black ink. Be sure to complete the entire application and required essays. Bring your COMPLETED application materials (including transcripts and essays) with you when you come to the Information Session.

DATE OF APPLICATION: _____

I am applying for Term: ___ Fall ___ Spring ___ Summer of Year: _____

I. NAME AND ADDRESS

Full Legal Name: _____
Last First Middle Initial

Phone Number: () _____ - _____ Email Address: _____

Current Home Address: _____
Street Address Apartment Number

City: _____ State: _____ Zip: _____

Mailing Address* (if different than home address): _____
Street Address or PO Box #

City: _____ State: _____ Zip: _____

*If your mailing address is different than you home address, please explain: _____

II. PERSONAL INFORMATION

Social Security Number: _____ - _____ - _____ Check here if you do NOT have a SS # _____

Date of Birth: ___/___/___ Current Age: _____ Date you turn 21: _____

Birthplace: _____ Gender: ___Female ___Male
City State Country

Native Language: _____ Language spoken at home: _____

Ethnicity: (Optional) - Please circle one

Asian/Pacific Islander Black/African American Hispanic/Latino
Native American/Alaskan Native White/Caucasian Other _____

Parent/Guardian: _____ Relationship to you: _____
Last First MI

Address: _____

City: _____ State: _____ Zip: _____ Telephone: () _____ - _____

Have you ever been suspended or expelled from a high school or college for any violations of student conduct or safety? If yes, please explain. _____

What kind of support would you need to ensure that this did not occur again? _____

Is there anything that may prevent you from attending classes on a regular basis? _____
No _____ Yes _____ If YES, please explain: _____

Students accepted into the Gateway to College program are responsible for **paying student fees** each term (about \$140.00 per term). How would you plan to pay for fees?

IV. EMPLOYMENT

Do you currently have a job? _____ Yes _____ No If Yes, please complete the following:

Employer: _____ About how many hours a week do you work? _____

Location (City/State): _____ Type of work: _____

Actual days and hours you work each week: _____

V. REFERRAL INFORMATION

How did you learn about this program? _____

VI. PROGRAM SELECTION

Classes are five days a week – Monday through Friday. We usually have an early session (starting about 8 a.m.); a mid-morning session (starting about 10 a.m.); and a late morning session (starting about 11:25 a.m.). We balance students as best we can in a learning community. If there is a time listed above that you cannot attend, please tell us what that time is and give your reason. We will take that into consideration if you are accepted, however, we cannot guarantee any requests.

VII. REQUIRED SIGNATURE

I certify that the information on this application is correct and complete. I understand that if I have not provided accurate information or the required application materials, I may be denied acceptance in the Gateway to College program.

I also understand that I cannot be enrolled in any other high school or other alternative high school education program (i.e. GED) while participating in the Gateway to College program. If selected for the program, I agree to abide by the Front Range Community College Code of Student Conduct, as well as the policies and procedures of the Gateway to College program.

Front Range Community College does not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, disability, or age in its programs and activities.

Application of Admission – Essay Requirements

VIII. THREE ESSAYS

This portion of the application helps us get to know you on a more personal level and is an important step in the final acceptance by the Gateway Selection Committee. **Your application is not complete without your essays and will not be considered for acceptance without receiving them by the announced deadline.**

DIRECTIONS: On separate sheets of paper, write answers to the three essay questions below. Each essay should be at **least two (2) paragraphs**, in essay format, typewritten, and double-spaced. If you do not have access to a computer or typewriter, you may neatly hand write your answers in blue or black ink. Please write your name on each page. Attach the essays to your application form.

Please respond to ALL of the following questions.

ESSAY I

Gateway is for students who do not feel they have been successful in high school. What is not working for you right now or in your past experience in high school? (Some examples might be attitude, behavior, motivation, skills, feeling accepted, cultural barriers, etc.)

ESSAY II

What changes need to occur for you to be successful? What strengths do you have that will help you achieve these changes if you are accepted into Gateway?

ESSAY III

What would be different for you if you are accepted into Gateway? Describe your commitment and motivation to overcome these challenges at this time in your life.

IV. SUBMIT COMPLETED APPLICATION AND ESSAYS.

Bring your completed application and essays to the Information Session.

To reserve a seat for an Information Session, contact Gateway to College at 303-404-5187 or www.frontrange.edu/gateway

PERMISSION TO RELEASE EDUCATIONAL RECORDS

Front Range Community College shall follow all applicable state and federal laws, rules and regulations that apply to student records. All information contained in the college records which is personally identifiable to any student shall be kept confidential and **not released except upon prior written consent of the student** or upon lawful subpoena or other order of a court of competent jurisdiction. **Please note that we are not able to release information to parents/guardians of minor children without written consent.**

I certify that to the best of my knowledge, the information furnished in this "Permission to Release Educational Records" form is true and complete without intent of misrepresentation. I understand that the knowing and willful request for or acquisition of a record pertaining to an individual under false pretenses is a criminal offence under the Privacy Act of 1974 (5 U.S.C. 522a) subject to a \$5,000 fine.

*I hereby authorize FRCC to release confidential information about me contained in the college records. I also authorize my school district to release confidential information about me to FRCC. **I understand that the Permission to Release Educational Records will remain in effect until I graduate from the Gateway to College program.***

<i>Student Last Name</i>	<i>First Name</i>	<i>MI</i>	<i>Date of Birth (m/d/y)</i>	<i>SS# or Student ID#</i>
--------------------------	-------------------	-----------	------------------------------	---------------------------

RELEASE TO:

- Front Range Community College/ Gateway to College Staff
- Sponsoring School District (please circle one): Adams 1 Adams 12 Adams 50
- Parent/Guardian
- Other: Add names of any support people who may have an interest in your progress and educational needs (i.e. family member, significant other, probation officer, etc).

<i>Name (Parent/Guardian)</i>	<i>Address</i>	<i>Relationship</i>	<i>Phone Number</i>
-------------------------------	----------------	---------------------	---------------------

<i>Name</i>	<i>Address</i>	<i>Relationship</i>	<i>Phone Number</i>
-------------	----------------	---------------------	---------------------

<i>Name</i>	<i>Address</i>	<i>Relationship</i>	<i>Phone Number</i>
-------------	----------------	---------------------	---------------------

Additional Instructions:

- I would like to pick up this information.
- Please mail the information to my address listed above.
- Please mail the information to the person or agency listed above.
- Other: _____

Information that will be released through authorization of signature below includes:

- * Name, address and phone
- * Last high school attended and date
- * Transcript of grades
- * Test scores and progress information
- * Any other materials that make up the educational record of the student
- * Date of birth
- * Disciplinary Action
- * Verification of Attendance
- * Date of graduation and program

Notice of school district responsibility: I understand that alternative services provided are not supervised by the student's resident school district and that Front Range Community College is not an agent of the District. I will not expect student's resident school district to take any responsibility for any aspect of the program, for the services or in the manner in which the services are provided even if the school staff has knowledge of any particular aspect of the program or suggest it as a resource.

Student Signature: _____ Date: _____

THIS FORM SHOULD BE TAKEN TO THE LAST SCHOOL ATTENDED.

Students need to fill out the name and address section and then take this form to their last school attended. Give it to a dean, assistant principal, or counselor whenever possible. A school district administrator or counselor must complete and verify the information below in order for a student to be eligible to proceed in the Gateway to College selection process.

I. NAME AND ADDRESS

Full Legal Name: _____

Phone Number: () _____ - _____ Email Address: _____

Current Home Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: ____/____/____ Current Age: _____ Date you turn 21: _____

Birthplace: _____ Gender: ___Female ___Male

II. SCHOOL DISTRICT STAFF MUST COMPLETE AND VERIFY INFORMATION.**General:** (In the last 12 months)

_____ Number of Absences _____ Number of Expulsions

_____ Number of Suspensions

Academic:_____ Overall GPA _____ The applicant **does not** have an IEP or 504._____ Number of earned course credit _____ The applicant **does** have an IEP or 504.

_____ Other (please specify) _____

The IEP team will meet on the following date to determine if "Change of Placement" into Gateway to College is appropriate: _____**III. SCHOOL DISTRICT APPROVED STAFF MUST COMPLETE BELOW AND SIGN.**

*We ask that the person signing this form have knowledge of the student as we may follow-up with a phone call to gather more information. Thank you.

Signature: _____

Printed Name: _____

Title: _____

Address: _____

Phone Number: _____ Email: _____