



## GET THE BASICS OF BUSINESS MANAGEMENT, SMALL BUSINESS MANAGEMENT

Do you see yourself moving up in the business world or starting your own small business? Whatever your answer, Front Range Community College can quickly introduce you to the basics to start you on your way. Going corporate? Learn the basics of business management. If your dream is to open a small business, learn the basics for the entrepreneurial challenge of starting and operating a business effectively.

### GET STARTED

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# Management Basics

## Can I get a job as a manager?

- 8 percent increase in jobs nationally over the next eight years for first-line supervisors of office workers (U.S. Bureau of Labor Statistics)
- 898 job openings per year in Colorado for the next eight years for first-line supervisors of office workers (Department of Labor and Employment)

Salary	Entry	Average	Experienced
First-Line Supervisors of Office Workers	\$36,719/year	\$58,022/year	\$68,673/year

Colorado Department of Labor and Employment (2015)

## What about starting my own business?

Salary	Less than one year in business	10 years in business
Small Business Owner	\$34,392-\$75,076/year	Up to \$105,757/year

PayScale survey (2010) reported on chron.com

## FRCC Business Management Basics certificate

A Business Management Basics certificate will develop and improve your business management skills.

- 9 credits
- You can finish in as little as one semester
- Focus on business communication and principles of management.

## FRCC Small Business Management Basics certificate

A Small Business Management Basics certificate will prepare you to start your own business.

- 9 credits
- You can finish in as little as one semester
- Focus on the basics of writing a business plan, obtaining financing, marketing your business, and analyzing financial data.

## Availability

- Boulder County Campus
- Brighton Center
- Larimer Campus
- Westminster Campus
- Online

## Semester of Entry

Fall, Spring, Summer

## Tuition and Fees

9-Credit Program  
\$1,230-\$2,075 (varies by site or online)  
Colorado resident (2015-16)



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