

Automotive Technology and Service

College Now – Career Pathways Program
Front Range Community College
2017-2018



Program Handbook



Career Pathways

The Career Pathways program at Front Range Community College provides a supportive educational climate that promotes career exploration, technical skills, and readiness for college and employment.

The Automotive Technology and Service Program

Instructors: T. Reno Toffoli, Rusty Pooler

Offices: Toffoli: LBP 139, Pooler: LBP 148

Classrooms: Toffoli: LBP 115, Pooler: LBP 114 Automotive Shop: LBP 160

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Program Description

Welcome to the Automotive Technology Program! This year-long program is designed for high school students interested in learning how vehicles operate and/ or pursuing a career in the repair and maintenance, or design of vehicles. We will focus on vehicle systems design and operation as well as the correct procedures for testing and repair. In addition, shop safety, tool and equipment usage, and professional workplace conduct is covered in detail. Upon successful completion of the program, students will be prepared for entry level employment in the vehicle repair industry. Students will also be prepared for further study in a college level automotive or engineering program and have the skills to perform basic maintenance on their own vehicles.

Schedule and Calendar

Students are enrolled in Career Pathways for either the morning session or afternoon session, depending on their high school schedule.

Morning Session: 8am – 10am, Monday – Friday

Afternoon Session: 12:30pm – 2:30pm, Monday – Friday

Students will follow the FRCC academic calendar for their Career Pathways classes. As a result, there may be times when students are expected to attend their FRCC classes even when their high school may not be in session, such as Spring Break or Parent/Teacher Conference days.

Unexpected Closures: Students are not expected to attend their Career Pathways classes if FRCC, Poudre School District, or Thompson School District are unexpectedly closed (due to weather, emergencies, etc.). Please see the FRCC website (www.frontrange.edu) for updates and check your Desire2Learn course shell (more info below) for information from your instructor.

Transportation

Busses are provided to FRCC from most of the high schools in Poudre and Thompson school districts. Students are expected to provide their own transportation on days the school district is not in

session. In addition, students must arrange transportation to most off campus activities, such as labs, field trips, and internships. Students often carpool together to these mandatory activities.

Program Requirements

Students in Career Pathways are expected to attend every day, participate fully, and communicate regularly with their instructors. Students are responsible for monitoring grades and becoming familiar with the information provided in this syllabus. Students are responsible for regularly checking the online class portal, Desire-to-Learn (D2L), for program announcements and to monitor grades and attendance. See below for more information about D2L.

Students in the Automotive Technology program must be willing to put in the time to learn about how and why vehicles function. Students are also expected to perform diagnostic and repair techniques with specialized tools, shop equipment, resources, and critical thinking skills. In this program, students are expected to be prepared and on time for class every day, conduct themselves in a safe and professional manner, wear the assigned uniform (work shirt, closed toe shoes, long pants, and hats on straight ahead), and have their workbook and textbook with them in class each day. The consequence for not meeting these expectations may include the loss of grade points which will affect the student's grade, and may lead to inability to participate in classroom or shop exercises, dismissal from the classroom, and/or notification to the home high school.

Automotive Technology and Service Courses

HIGH SCHOOL CREDIT

All students will be enrolled in the High School Automotive Technology and Service course each semester. These classes and grades will appear on your home high school transcript, but will not be included on an FRCC college transcript.

Fall Semester

Students will be broken into two groups in the fall semester, one focusing on what happens "under the hood" the other on what happens "under the car".

GROUP 1 (with Mr. Pooler in the Fall):

HS Auto Fall (ASEZ 010)—'Undercar' Semester

Start Date: Monday, August 21, 2017

End Date: Tuesday, December 12, 2017

Course Description: Fall semester content covered in Automotive Technology and Service for Group 1 includes safety, braking systems, and steering and suspension systems. Credit awarded in ASEZ 010 is designated on the student's fall semester high school transcript only.

Course Requirements: **Students must pass the safety module taught during the first two weeks of the semester with a D grade or better to continue in the program**

GROUP 2 (with Mr. Toffoli in the Fall):

HS Auto Fall (ASEZ 010)— ‘Underhood’ Semester

Start Date: Monday, August 21, 2017

End Date: Tuesday, December 12, 2017

Course Description: Fall semester content covered in Automotive Technology and Service for Group 2 includes safety, engine design and operation, basic electricity, starting and charging systems, and ‘powertrain management’ (fuel, ignition, and emission systems). Credit awarded in ASEZ 010 is designated on the student’s fall semester high school transcript only.

Course Requirements: **Students must pass the safety module taught during the first two weeks of the semester with a D grade or better to continue in the program.**

Spring Semester

For the spring semester, students will switch instructors and take the course rotation that they did not have in the fall semester, minus the safety unit.

GROUP 1 (with Mr. Toffoli in the Spring):

HS Auto Spring (ASEZ 011)-- ‘Underhood’ Semester

Start Date: Tuesday, January 16, 2018

End Date: Monday, May 7, 2018

Course Description: Spring semester content covered in Automotive Technology and Service for Group 2 includes engine design and operation, basic electricity, starting and charging systems, and ‘powertrain management’ (fuel, ignition, and emission systems). Credit awarded in ASEZ 011 is designated on the student’s spring semester high school transcript only.

GROUP 2 (with Mr. Pooler in the Spring):

HS Auto Spring (ASEZ 011)--‘Undercar’ Semester

Start Date: Tuesday, January 16, 2018

End Date: Monday, May 7, 2018

Course Description: Spring semester content covered in Automotive Technology and Service for Group 2 includes braking systems, and steering and suspension systems. Credit awarded in ASEZ 011 is designated on the student’s spring semester high school transcript only.

COLLEGE CREDIT (OPTIONAL)

Content for optional College courses is integrated into the high school curriculum, and enrolling in the optional college courses will not add additional course work. The college classes listed below are **optional**. Students who enroll in college classes will generate an FRCC college transcript, and the grades for the classes below will become part of a student’s permanent college record at FRCC. *A syllabus for each individual college course will be provided separately in addition to this program handbook.*

Please note: **due to NATEF (program accreditation) contact hour requirements, if a student misses 30% or more of any ASE college credit class at Front Range for any reason, the highest possible grade they can receive for the class is a D.**

Signing up:

An enrollment packet containing instructions and required forms will be distributed at Orientation and/or on the first day of class. All required steps must be completed and forms must be submitted to your instructor **by Wednesday, August 30th** in order to be enrolled in the optional college credit awarded in this program.

Drop and withdraw deadlines for college courses: Most FRCC degrees and certificates require that students earn a C or higher in each required course. Failure to earn passing grades in the college classes will also negatively impact a student's ability to receive financial aid in the future. To avoid earning a "D" or an "F" on your permanent college transcript, be aware of the drop and withdraw dates for your college courses. Ask your instructor or the College Now Office for help submitting the proper forms *prior* to the deadlines listed below if you are worried about your academic progress in a course. A dropped course will never show on your FRCC transcript and a withdraw reads as a "W" on your FRCC transcript, but there is no grade attached.

Fall Semester

The deadlines for all fall college courses are:

Drop Deadline	Withdraw Deadline
Wednesday, September 6, 2017	Sunday, November 19, 2017

All students begin with:

Auto Shop Orientation (ASE 101)

FRCC Credits: 2

Start Date: Monday, August 21, 2017

End Date: **Students must pass coursework completed by Tuesday, September 6, 2015 with a C or better to continue in any other automotive college classes.**

Course Description: Provides students with safety instruction in the shop and on the Automobile. Emphasis is placed on the proper use and care of test equipment, precision measuring and machining equipment, gaskets, adhesives, tubing, wiring, jacks, presses, and cleaning equipment and techniques.

Course Requirements: **Must pass with C or better to qualify for college credit in all other automotive classes.**

GROUP 1 (Mr. Pooler):

Brakes I (ASE 110)

FRCC Credits: 2

Start Date: Monday, August 21, 2017

End Date: Tuesday, December 12, 2017

Course Description: Covers basic operation of automotive braking systems. Includes operation, diagnosis, and basic repair of disc brakes, drum brakes, and basic hydraulic systems.

Course Requirements: **Must pass ASE 101 with a C or better.**

Steering and Suspension I (ASE 140)

FRCC Credits: 2

Start Date: Monday, August 21, 2017

End Date: Tuesday, December 12, 2017

Course Description: Focuses on lecture and related experiences in the diagnosis and service of suspensions and steering systems and their components.

Course Requirements: **Must pass ASE 101 with a C or better.**

GROUP 2 (Mr. Toffoli):

Basic Automotive Electrical (ASE 120)

FRCC Credits: 2

Start Date: Monday, August 21, 2017

End Date: Tuesday, December 12, 2017

Course Description: Introduces automotive electricity and includes basic electrical theory, circuit designs, and wiring methods. Focuses on multi-meter usage and wiring diagrams.

Course Requirements: **Must pass ASE 101 with a C or better.**

General Engine Diagnosis (ASE 130)

FRCC Credits: 2

Start Date: Monday, August 21, 2017

End Date: Tuesday, December 12, 2017

Course Description: Teaches students how to perform basic engine diagnosis to determine condition of engine. This will include engine support systems.

Course Requirements: **Must pass ASE 101 with a C or better.**

Spring Semester

The deadlines for spring college courses are:

Drop Deadline	Withdraw Deadline
Wednesday, January 31, 2018	Saturday, April 14, 2018

GROUP 1 (Mr. Toffoli):

Basic Automotive Electrical (ASE 120)

FRCC Credits: 2

Start Date: Tuesday, January 16, 2018

End Date: Monday, May 7, 2018

Course Description: Introduces automotive electricity and includes basic electrical theory, circuit designs, and wiring methods. Focuses on multi-meter usage and wiring diagrams.

Course Requirements: **Must pass ASE 101 with a C or better.**

General Engine Diagnosis (ASE 130)

FRCC Credits: 2

Start Date: Tuesday, January 16, 2018

End Date: Monday, May 7, 2018

Course Description: Teaches students how to perform basic engine diagnosis to determine condition of engine. This will include engine support systems.

Course Requirements: **Must pass ASE 101 with a C or better.**

GROUP 2 (Mr. Pooler):

Brakes I (ASE 110)

FRCC Credits: 2

Start Date: Tuesday, January 16, 2018

End Date: Monday, May 7, 2018

Course Description: Covers basic operation of automotive braking systems.

Includes operation, diagnosis, and basic repair of disc brakes, drum brakes, and basic hydraulic systems.

Course Requirements: **Must pass ASE 101 with a C or better.**

Steering and Suspension I (ASE 140)

FRCC Credits: 2

Start Date: Tuesday, January 16, 2018

End Date: Monday, May 7, 2018

Course Description: Focuses on lecture and related experiences in the diagnosis and service of suspensions and steering systems and their components.

Course Requirements: **Must pass ASE 101 with a C or better.**

Career Pathways Policies

Grades

All students will earn high school grades that will post to the high school transcript. Students who enroll in optional college credit will also earn grades for each college class that will post to the student's FRCC college transcript.

Career Pathways grading scale

90-100% = A

80-89.9% = B

70-79.9% = C

60-69.9% = D

0-59.9% = F

Attendance

Students are expected to attend every day in the Career Pathways program. Our programs provide hands on experiences that are crucial to student success and difficult to make up.

If extenuating circumstances occur and a student must miss class, the student must contact the instructor before the missed class period. Students should be aware that they will receive a "0" for lab activities that cannot be made up or replicated. **Attendance and participation are a significant part of the high school grade.**

A student's attendance and professionalism make up 40% of the grade in the Automotive Program. Students must be in class on time every day in order to learn the material and earn the privilege of working in the shop.

Students are allowed 3 unexcused absences for each semester. An unexcused absence is any absence that is not a documentable extenuating circumstance or high school related (extenuating circumstance examples: medical emergencies, etc. High school related examples: sports, student leadership, field trips, etc). Please note that hunting trips, skiing trips, cruises, and family vacations are not excusable absences.

After 3 unexcused absences, the student may be required to meet with instructors, enter into a formal attendance contract, and/or meet with the Department Chair of College Now. Students and parents are expected to check attendance and grades on D2L regularly to stay updated on any attendance/grade concerns.

For each unexcused absence beyond the 3 absence limit, students will lose 1/3 (33.3%) of their attendance and professionalism grade for the semester from that point forward (40% of the semester grade). If extenuating circumstances occur and a student must miss class, the student must contact the instructor before the missed class period. Students who miss class will not receive attendance points and will receive a "0" for lab activities that cannot be made up or replicated. Students should be aware that more than 3 unexcused absences in a semester will result in a drastically lower grade which will likely cause them to fail the semester.

Please note: due to NATEF (program accreditation) contact hour requirements, if a student misses 30% or more of any ASE college credit class at Front Range for any reason, the highest possible grade they can receive for the class is a D.

Students who earn less than a 1.0 (D) GPA for fall semester will not be allowed to return for spring semester. Students who earn less than a 1.0 (D) GPA during spring semester will not be allowed to participate in the Automotive Program Recognition Ceremony in the spring.

In the case of extenuating circumstances, such as prolonged illness or family emergencies, the student will need to notify the instructor of what's going on and both parties will work together to come up with a solution. Please note that even in these cases, extensive absences will still affect the student's grade and ability to participate in the class

Students are also expected to be on time to class every day. Being on time means that the student is in uniform and seated in the classroom at the start time of the class (8:00 am or 12:30 pm). Students who are between 0 and 10 minutes late will lose ½ of their daily attendance and professionalism grade for the day (this makes up 40% of their semester grade). After 5 tardies in a semester, the student will lose 70% of their daily grade for each occurrence, and after 10 tardies, the student loses 90% of the daily grade. Students who are more than 10 minutes late without a documentable extenuating circumstance are considered absent and will lose all of their daily points for each occurrence.

Please keep in mind that while we want to promote good attendance and timely arrival to class, we do not want students behaving in an unsafe manner to get to class on time. Because of this we will typically not count tardiness on days where the weather makes driving difficult (snow, ice, etc.).

Absences for high school related activities will be excused, provided the student provides the instructor with proper documentation of the activity before the absence. Please note that 'excusing' the absence only means that it is not counted toward their total number of absences for the semester. Students are still responsible for all work done on the day they were absent and may not be able to make up shop activities.

If extenuating circumstances occur and a student must miss class, the student should follow the policies listed below:

- Students are expected to contact their instructors *before* the missed class period to explain why they will be absent.
- Students who miss class due to a home high school activity (sports, senior meetings, etc.) must provide documentation from the high school prior to the absence.
- Students are responsible for checking in with instructors while absent or immediately upon their return. Check in should include submitting assignments completed prior to the absence, requesting make up work from the instructor, and setting a deadline for submitting missed assignments.
- Students should be aware that they will receive a "0" for lab activities that cannot be made up or replicated.

Students are expected to call and notify their instructor on days where they must miss class. Students are also responsible for communicating with the instructor when they return to find out what they missed and whether it can be made up.

Students with absences can expect to discuss their attendance with faculty and/or administrative staff. In some cases, the high school counselor will be informed of attendance issues.

Late Work / Make up Work

Work with specific due dates (such as workbook assignments) is considered late if it is not turned in at the beginning of class on the day it is due. If it is turned in late, it will be worth ½ credit and the student will not be able to work in the automotive shop until it is completed. If a student is absent on the day that an assignment is due, it will likely be counted as late unless documentable extenuating circumstances are involved. It is acceptable and advisable to complete and turn your work in early so that this can't become an issue.

In general, lab assignments (shop work) do not have due dates and are not considered late. If a student fails to complete a lab assignment in the given time, they will have to schedule time with the instructor to finish it outside of class. Please note that because of a large amount of classes competing for shop space and instructor schedule limitations, it can be very difficult to make up work in the shop. Please do your best to finish shop work in the time provided. If you have questions or concerns, please talk with your instructor.

Missed labs may be allowed to be made up at the discretion of the instructor. Some labs are not reproducible and if a student misses a lab assignment, they may not be able to make it up. In addition, if a student misses the instruction or demonstration for a specific lab or activity, they may not be able to participate in that activity.

Professionalism

Attendance, participation, and professionalism will also be evaluated as part of a student's final high school grade. Students are expected to attend every day, participate fully in their programs, and maintain professionalism in the classroom and lab. Professionalism includes wearing appropriate clothing, communicating with instructors, working respectfully with other classmates, and maintaining a safe lab experience.

Academic Progress

Students must earn at least a D in their fall semester high school course to be eligible to continue in the Career Pathways program in the spring. **Students who do not earn this minimum grade will return to their home high schools for all course work in the Spring Semester.** Students who do not return will be expected to return all checked out text books and materials before the start of Spring Semester.

Student Progress (Grades, Attendance, etc.)

Students will have access to updated progress information through Desire-to-Learn (D2L), which provides an online grade book and attendance record for each student. D2L is accessed through the "DESIRE2LEARN" link at the top of the www.frontrange.edu webpage. Students will need their FRCC issued "S-number" and their password to access D2L.

Students are expected to track their progress and promptly discuss any concerns with the instructor.

Parents should be aware that the Career Pathways program does not send out routine progress reports, and that Career Pathways instructors do not typically contact parents with grade or attendance concerns. However, parents are encouraged to check on student progress through D2L. Parents are welcome to contact faculty and staff if they have concerns.

Please note that high schools will be periodically updated on student progress and attendance.

Accommodations

Students who have IEPs or 504 Plans in high school are eligible to receive accommodations in their Career Pathways programs. If students enroll for high school credit only, we will follow the accommodations listed in the high school documentation as closely as possible. Students who enroll for optional college credit are only eligible for college-level accommodations that must be arranged with the College Now office. Please contact Beth Montgomery at 204-8372 to set up college accommodations.

Drops and Withdraws

Students who need to drop the Career Pathways program must get approval from their high school counselors. The high school counselor will contact College Now to complete the drop process. Students are expected to return all textbooks and class materials to the instructor.

Students who enroll for college credit have the option to drop or withdraw from individual college classes, but will remain enrolled in the program and will continue earning grades for the high school transcript. Students who wish to drop or withdraw from one or more college classes must contact their instructor or the College Now office (no high school or parent approval is required). Drop and withdraw deadlines are noted in the college course information section of this syllabus. Please note that withdrawals may affect future financial aid eligibility.

Faculty are available to discuss student progress and the withdraw option for students with questions.

Industry Experience

While the Automotive Technology Program doesn't offer specific internships within the scope of the normal classes, there may be a limited number of internships available through the Automotive Youth Education System (AYES) on a competitive basis. More information on this program will be presented to students within the first several weeks of the school year. Additional information can be found online at www.ayes.org

Safety

Safety is the highest priority in the Career Pathways program. Instructors will determine if a student is unfit to participate in lab activities for any reason, including but not limited to: being unprepared, acting unprofessionally, appearing disoriented or impaired, and/or violating safety policies and procedures. Students will receive a "0" for missed lab activities. If safety concerns are not immediately resolved, the student may not be permitted to continue in the program.

Student Conduct

Students are expected to actively and safely participate in their programs, be respectful of all faculty, staff, and students, and show responsibility, maturity, and integrity when enrolled in a Career Pathways program. Students who do not meet these expectations may not be permitted to continue in the program. Career Pathways will notify the FRCC Public Safety Office and Dean of Student Services for serious issues, which may affect a student's future enrollment at FRCC and may result in legal sanctions.

Students are encouraged to review the FRCC Student Code of Conduct, available at <http://www.frontrange.edu/being-a-student/code-of-conduct>. In particular, students should note the policies below:

- Educational environment: any behavior that interferes with the educational environment, teaching, and/or learning is not acceptable.
- Academic honesty: students are expected to complete their coursework with integrity. Cheating and/or plagiarism are not acceptable.
- Drugs/alcohol: any suspected drug and alcohol issues will be immediately reported to the home high school and the FRCC Public Safety office.
- Cell phones and other electronics: use of cell phones and other personal electronics are not allowed except for approved purposes at the discretion of the instructor.
- Attire: students should select appropriate clothing for the hands on activities in their programs. Attire should reflect a professional environment.
- Parking: students who provide their own transportation are expected to drive safely on

campus, use designated parking spaces, and go directly to their classrooms, computer lab, student center, or library upon arrival.

- Computer usage: Computers are to be used only for program-related coursework and labs.

Permission to Include Student in Photographs and/or Videos

Photos and videos of our programs are a vital component to recruitment. A non-permission form is available in the College Now office if you or your parent objects to the use of your photo in recruitment materials.

Title IX Statement from Paul Meese, Title IX/EO Coordinator

Our college is committed to preserving a safe and welcoming educational environment for all students. As part of this effort, I have an obligation to report certain issues relating to the health and safety of campus community members. I must report to the appropriate college officials any allegation of discrimination or harassment. Sexual misconduct, which includes sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and sexual exploitation, is considered a form of discrimination.

In addition to reporting all discrimination and harassment claims, I must report all allegations of dating violence or domestic violence, child abuse or neglect, and/or credible threats of harm to yourself or others. Such reports may trigger contact from a college official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like more information, you may reach the Title IX/EO Coordinator by emailing Paul.Meese@frontrange.edu or calling 303-678-3707. Reports to law enforcement can be made with the local law enforcement agency or you may contact the campus security office at:

Boulder County Campus – 303-678-3911

Larimer County Campus – 970-204-8124

Westminster Campus – 303-404-5411

If you would like a confidential resource, please contact Paul Meese, FRCC Executive Director of Human Resources. Further information may be found on the college's web site at:

<http://www.frontrange.edu/being-a-student/campus-safety>.

FRCC General Automotive Repair and Maintenance Certificate:

Students participating in the Automotive Technology program have the opportunity to complete the college coursework required to earn an FRCC General Automotive Repair and Maintenance Certificate. This certificate program broadly introduces students to knowledge and skills useful in the automotive industry. It provides students with safety instruction in the shop and on the automobile, and an overview of automotive brakes, electrical, suspension and steering, and engine systems. Students learn to diagnosis and repair common problems. Students receive both the necessary theoretical background and practical experience to attain entry-level employment. More info about the program is available at <http://frontrange.smartcatalogiq.com/2017-2018/Catalog/Degrees-and-Certificates/Automotive-Technology/Automotive-Technology-Certificates/General-Automotive-Maintenance-and-Repair>

Requirements:

- Students must successfully complete all enrollment steps to sign up for college credit in their program by established deadlines
- Students must have minimum assessment scores (Accuplacer or ACT) to enroll in CCR 092 and MAT 050
- Students must successfully complete the following coursework with a “C” or better
 - ASE 101—Auto Shop Orientation
 - ASE 110—Brakes I
 - ASE 120—Basic Automotive Electricity
 - ASE 130—General Engine Diagnosis
 - ASE 140—Suspension and Steering I
- Students must fill out an Intent to Enroll form and submit to their instructor by the appropriate deadline.

STUDENT WAIVER OF LIABILITY FORM

**State Board for Community Colleges and Occupational Education,
for the use and benefit of Front Range Community College**

Angie Gramse, Associate Legal Counsel, 9101 E. Lowry Blvd, Denver, CO 80230. 720-858-2721

Program: Automotive Technology and Service Term: 2017-2018

Description: All on-campus and off-campus activities related to Career Pathways Programs

Front Range Community College, Poudre School District R-1 and Thompson School District R2-J are educational institutions in the State of Colorado, and, as such, are covered by the Colorado Governmental Immunity Act, CRS 24-10-101. This law provides that the state and its institutions are immune from lawsuits for injuries suffered by private persons, except in specific situations listed in the law, where immunity is waived. Voluntary participation by students in field trips and non-classroom activities conducted by a state-funded institution of higher education or other educational institutions is not one of the areas where immunity from liability is specifically waived. In other words, by law, if a student suffers an injury as a result of participation in field trips and non-classroom activities of the college, the college is immune from fiscal liability for such injury. For this reason, students are strongly encouraged to obtain medical insurance coverage, if they do not already have coverage, before participating in these activities. Students are also encouraged to read the applicable statutes cited above, which are on file in the Library and on the Internet.

In consideration of, and as a payment for, the right to participate in field trips and non-classroom activities, and the services and food arranged for me by Front Range Community College, Poudre School District R-1 and Thompson School District R2-J and their agents, I have and do hereby assume all risks and will hold them harmless from any and all liability, actions, causes of action, debts, claims and demands of every kind and nature whatsoever which I now have or which may arise from or in connection with my participation in activities arranged for me by Front Range Community College, Poudre School District or Thompson School District or its agents. The terms hereof shall serve as a release and assumption of risk for my heir's executors and administrators and all members of my family.

In signing below I hereby assert that:

1. I have read this document and understand that specific trip information will be provided;
2. I understand that Front Range Community College, Poudre School District and Thompson School District are covered by the Colorado Governmental Immunity Act;
3. I may be personally liable for injuries that I may suffer as a result of participation in this activity.

Student Name (Print)

Student Signature

Date

Parent/Guardian Name (Print)

Parent/Guardian Signature

Date

ACKNOWLEDGEMENT OF RECEIPT OF SYLLABUS

- I acknowledge that I have received a copy of the syllabus for the Automotive Technology and Service Career Pathways Program.
- I acknowledge that I am responsible for understanding the content of the syllabus and for following by the policies and procedures.

Student Name (please print): _____

Student Signature: _____

Parent/Guardian: _____

Date _____

- Complete this form, detach from the syllabus, and return page to instructor-