



## Information for Prospective Tutors

Thank you for your interest in becoming a tutor for the Learning Opportunity Center at Front Range Community College, Larimer Campus. Before you complete any paperwork, we suggest that you check with the tutor coordinator, [Melissa Shay](#), about current openings. Currently we are looking for tutors in the following areas:

- CAD – AutoCAD, Revit and Solidworks
- Chemistry
- Computer Science classes – CIS/CSC/CNG
- Math – statistics and calculus
- Manufacturing and Energy Tech – Electronic Troubleshooting, PLCs, Wind Energy/PVs, Lean Six Sigma DMAIC, Industrial Fluid Power Controls
- Physics

### What are FRCC tutors expected to do?

- Contact assigned students to schedule appointments.
- Complete all necessary paperwork in an accurate and timely manner.
- Contact students' instructors for their input as needed.
- Meet students weekly on campus for one hour per week.
- Work on course content, as well as related study skills and test-taking skills.
- Refer students to the Learning Lab for help with time and stress management, and more in-depth help with note-taking and other study skills.

### What do tutors earn?

Hourly rates are based on education and prior experience.

<b>Requirements</b>	<b>Start</b>	<b>3-5 Years</b>	<b>6-7 Years</b>	<b>8+ Years</b>
No degree	\$9.50	\$10.25	\$11.00	\$11.75
Voc. Certificate, AA or Equivalent	\$12.00	\$12.75	\$13.50	\$14.25
Bachelor's or Equivalent	\$14.00	\$14.75	\$15.50	\$16.25
Master's or above	\$16.00	\$16.50	\$17.00	\$17.50

### **How much will I work? What would my hours be?**

The amount of hours varies widely, from 0 to 10 hours per week, occasionally more. Our services are on request, so it's difficult to predict. Once they are assigned, student-tutor matches are usually established for the remainder of the semester. You determine your availability and schedule students during those times. You can choose certain hours, days, evenings, or weekends. Of course, the more flexibility you have, the more you are likely to work. You can meet with students any time the Larimer Campus (including the Harmony Library) is open.

### **How do I apply?**

If you can tutor in one of the areas currently needed, go to the bottom of the job description at: [https://frontrange-openhire.silkroad.com/e postings/index.cfm?fuseaction=app.jobinfo&id=23&jobid=156&company\\_id=16694&version=1&source=ONLINE&JobOwner=992508&level=levelid1&levelid1=36336&parent=Non%2DStudent%20Hourly&startflag=2](https://frontrange-openhire.silkroad.com/e postings/index.cfm?fuseaction=app.jobinfo&id=23&jobid=156&company_id=16694&version=1&source=ONLINE&JobOwner=992508&level=levelid1&levelid1=36336&parent=Non%2DStudent%20Hourly&startflag=2). Complete the application and we'll be in touch with you!

Since the sign-up process is lengthy, we strongly prefer that you be willing to tutor at least three students in a semester and that you plan to stay with us more than one semester. You may choose not to be available during the summer, which is not as busy. We understand that you may need to be away for a week or two during a semester; you can usually arrange that directly with your students.

**Apply to make a difference for FRCC students – join the LOC staff and help developing students prepare, prepared students advance and advanced students excel!**